



Individual Highlights:

Treasurer's Message	1
The Holidays – Are You and Your Family Safe?	2
More Opportunities for Knowledge	4
Positive Thinking and Its Effect on Your Health	5
Legal Career Opportunities	6
Welcome to Our New Members	7
Vendor Thank You and Birthdays Wishes	8
Top 10 Reasons to Smile	9
Holiday Bazaar	10
Annual Calendar	11
Leadership Roster	12
Corporate Sponsors	13

Austin LPA, Inc.
 c/o Alexis Montgomery
 The Verdict! Editor
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THE VERDICT!

AUSTIN LEGAL PROFESSIONALS
 ASSOCIATION, INC.

Treasurer's Message
 By Gail Johle

The Holiday Season is almost here. If you are like me, once again, I am asking myself: "How did the year go by so quickly?!" A recent article I came across spoke of time management strategies. Again, if you are like most of us, our time management effectiveness comes and goes. Sometimes we are incredibly organized and leave nothing behind on our desks at work or on any of our weekend projects. Other times, it seems as if we are constantly behind and playing catch-up. A recent article I came across for effective strategies seems worth repeating, especially since we are all headed into holiday seasons with lots of projects to juggle.

- ü First, we should prioritize our work. Make a list of what needs to be done and any deadlines associated with those tasks. You can make two lists if necessary: One for work and one for home.
- ü Second is to assign the amount of time for each project.
- ü Along with this is the third item: Be flexible. There will always be unexpected items that will pop up that need to be taken care of.
- ü Fourth, and this may be the hardest one to remember: Just say no if it is not important or you cannot accomplish the task.
- ü Fifth is to delegate. Ask your co-workers to help you out or ask them to do the assigned task if they are a better fit. If your family members can help you accomplish items on your list, ask them to do so.
- ü Sixth. Compromise when necessary. Don't be afraid to let your boss or co-workers know you need assistance and ask if they can give you alternative deadlines or projects. This can also be done with your family.

Learning to manage your time and remembering to relax will result in a stress-free day. The more you practice managing your time, the more you will see that you are in control and all of those projects on your lists will get done!

Hopefully in this issue you will find other effective ways to navigate through this holiday season.

The officers and chairmen of Austin LPA wish you and your family the very best of holidays!



THE HOLIDAYS – ARE YOU AND YOUR FAMILY SAFE?

The holidays are a time when thieves and con artists are frequently on the prowl. Here are some tips from a police department to help keep your home, your car, your possessions, and your family safe.

Keeping Your Home Safe

- We all want our homes to reflect the joy of the season, but avoid displaying gifts where they can be seen from a window or doorway.
- Arrange to have packages delivered to a neighbor if you're not home to receive them.
- Packages left on porches or doorsteps are "easy picking" for thieves. It also draws unwanted attention to your home.
- Consider simple outside decorations. Elaborate or large lawn pieces are often stolen right out of the lawn.
- Be sure not to obscure the view from your windows. You need a clear view of your property.
- Always lock your home's doors and windows, even if you're only gone for a few moments.
- Compact or dispose of packaging discreetly. Often criminals will spot something you've discarded and can target you for their next burglary or theft.
- When leaving town, have a trusted friend or neighbor take care of your home. Never cancel general deliveries such as mail, newspapers, and other services when leaving town or going on vacation.
- Notify your local police precinct when you're planning an extended absence. They can issue a vacation watch or directed patrol for your home.

Keeping Your Neighborhood Safe

- First, share these tips with your neighbors. Establish a network with your neighbors and make a plan for mutual protection and notification.
- Get your Neighborhood Watch group together and go caroling. Visit the elderly and others in your area that may be isolated during the holidays.

Staying Safe While Shopping

- Always lock your car and close the windows, even if you're only gone a few moments. When possible, lock all merchandise or packages in the trunk of your car. Load your packages before departing, not at the next destination.
- Shop with at least one partner. Have your car or house key in your hand as you approach the door. If attacked use those keys as weapons!
- Stay alert to your surroundings and the people around you. Look inside your car and around it as you approach.
- Be extra careful with purses and wallets. Carry a purse under your arm. Keep wallets in an inside pocket.
- Avoid carrying large amounts of cash.
- Avoid street vendors -- many times these hucksters are selling stolen or unlicensed merchandise.
- Plan your trips. Instead of one big shopping trip, try several small ones. This will cut down on the amount of money you carry, the packages you'll be encumbered with, and it will make your shopping less stressful.
- Walk everywhere with a sense of purpose - show you are calm, confident and know where you are going.
- Park in well-lighted areas that will be well-lighted when you return.

Keeping Your Credit and Identity Safe

- If you write checks, use only the necessary information, name, address, phone number. Never give your social security number.
- Safeguard your credit cards and checks as you do cash. Do not leave them in jacket pockets or sitting out in restaurants, stores or hotel rooms.
- Keep your purse or wallet on you. Shoulder straps should cross your body,

not dangle from your shoulder. Do not lay them in a shopping basket. Be sure they are closed securely.

- Make a list of all your credit cards, debit cards and checks with account numbers. Keep the list in a secure place at home.
- Notify issuers immediately if your card is lost, stolen or misused.

- Take your time when making a purchase. Be sure you collect your license, credit card or check book, and your receipt.
- Keep your receipts and reconcile your statement. Promptly report any discrepancies to the issuer.
- Consider Direct Deposit of your payroll or benefit checks; it's safe and convenient and prevents the theft of your checks.

**ABOVE ALL, IF YOU ARE VICTIMIZED
REPORT IT TO THE POLICE IMMEDIATELY.**

<http://memphis.about.com>

**Merry Christmas in Hawaiian
Mele Kalikimaka**

**Merry Christmas in German:
Frohe Weihnachten**

**Merry Christmas in French:
Joyeux Noël**

**Merry Christmas in Italian:
Buon Natale**

**Merry Christmas in Portuguese:
Feliz Natal**

**Merry Christmas in Japanese:
メリークリスマス**

**Merry Christmas in Russian:
С Рождеством**

**Merry Christmas in Dutch:
Vrolijk kerstfeest**

**Merry Christmas in Swedish:
God jul**

**Merry Christmas in Czech:
Veselé vánoce**

**Merry Christmas in Turkish:
Mutlu Noeller**

and, finally, the *pièce de résistance*

**Merry Christmas in “Texan”:
Merry Christmas Ya’ll!**



More Opportunities for Knowledge

LOCAL CONTINUING LEGAL EDUCATION:

- November 3 Special Election Meeting (Thompson Coe law offices) (12:00 noon)
- November 8 Lunch and Learn (Texas Lawyers Assistance Program) Austin Bar Association (noon)

STATE, REGIONAL, AND NATIONAL CONFERENCES:

- March 1-3 (2012) *NALS 2012 Professional Development and Education Conference*
DoubleTree Hotel, Tulsa, Oklahoma www.nals.org
- May 4-5 (2012) *Texas ALP 57th Annual Education Conference*
Drury Inn, San Antonio, Texas www.texasalp.org

NALS ONLINE LEARNING CENTER:

- November 3 CASA - Court Appointed Special Advocates (8:00 p.m. CST www.nals.org)
- November 10 Building your Leadership Portfolio: Future Leaders Development (8:00 p.m. CST www.nals.org)
- November 17 Litigation/Civil Law Session (8:00 p.m. CST www.nals.org)
- November 21 Corporate Law Session (8:00 p.m. CST www.nals.org)
- December 1 Coaching and Mentoring Future Leaders Development (8:00 p.m. CST www.nals.org)
- December 8 Estate Planning/ Family Law Session (8:00 p.m. CST www.nals.org)
- December 15 Ethics (8:00 p.m. CST www.nals.org)
- December 29 Litigation/Civil Law Session (8:00 p.m. CST www.nals.org)

POSITIVE THINKING AND THE EFFECT ON YOUR HEALTH

The first situation to consider is the relationship between thoughts and conditions like depression and stress. A crucial question is whether the person's thoughts are creating the physical depression or the physical depression is creating the negative thinking. When it comes to how you can use your mind to help, this can be accomplished consciously and subconsciously. When someone has a habit of imagining things turning out very badly, rational thinking can show them that they often exaggerate. However, the unconscious mind is much more powerful in shaping our habitual behavior, oftentimes beyond our conscious control. Visualization and hypnosis can be very effective in modifying beliefs and, if you do this, the long-lasting effects can be more powerful than using logic only.

It is likewise true that positive thinking can have an impact on our physical health, and you may be aware of the placebo effect on people who feel ill. This is when individuals are given a pill which in reality does not have any healing value, and yet they claim to notice an improvement in how they feel. This is evidence of the connection between mind and body, and there are many examples of men and women with a positive outlook being able to recover faster from malady and injury. You can also use the power of your mind to help you in achieving your fitness goals. A historic example of this is when the four minute barrier for running the mile was broken, which had been considered as unachievable up to that point. Once the "barrier" had been broken, other runners also began to break through what had really been a barrier of belief.

The effects of aging are likewise influenced by how we think about the process. As you get older, do you talk to your friends about your "aches and pains" and your weakened capabilities? It seems there's a great deal of truth to the saying, "You're only as old as you think you are," and our thoughts can be used to undo a lot of the so-called effects of aging. Unfortunately, numerous individuals will continue to hold on to old beliefs about the unavoidable "decline" of health in old age, and not pay attention to the benefits of a positive outlook.

Now that you are aware that your attitude can bring you a much better state of health, it's up to you to take advantage of this information and set your intention to think positive thoughts whenever you remember.

*By Greg Riley
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LEGAL CAREER OPPORTUNITIES



The cool weather is now approaching us and along with that some cool job listings have been posted on our website. If you would like to post a job opening or if you are considering changing employers, please contact me and I can provide you with the contact information. These listings provide great opportunities and wonderful environments. Plus one of the great benefits of being an Austin LPA member is our local career opportunity listings. They are for the benefit of NALS, Texas ALP, and Austin LPA members only. To see our current postings, please refer to our website at www.austinlpa.org and go to our Career Center. Thank you for your time and I look forward to hearing from you.

Mary Bernal / mbernal@lglawfirm.com

A LITTLE HUMOR!

Windy Tale? Three retirees, each with hearing loss, were playing golf one fine March day. One remarked to the other, "Windy, isn't it?" "No," the second man replied, "it's Thursday." The third man chimed in, "So am I. Let's have a beer."

Shame! "You should be ashamed," the father told his son, Andy, "When Abraham Lincoln was your age, he used to walk ten miles every day to get to school." "Really?" Andy responded. "Well, when he was your age, he was president."



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WELCOME TO OUR NEW MEMBERS!

Ashley Bixler

New Student since 9/19/11

Lynne B. Braver

New Member since 1/24/11

Karen Christensen

Lloyd Gosselink

New Member since 2/8/11

Amy Evans

Davis & Wilkerson

New Member since 9/16/11

Emily H. Gatlin

Kemp Smith

New Member since 9/13/11

Karen Mallios

Lloyd Gosselink

New Member since 2/8/11

Lori D. Mitchell

Van Osselaer & Buchanan

New Member since 1/11/11

Christina R. Mitchell

Thompson Coe

New Member since 4/7/11

Ann Pettigrew

New Member since 8/3/11

Catrina Sorensen

Capps Law Firm

New Member since 9/26/11

Erica Sweeney

Thompson Coe

New Member since 3/18/11

Claudia J. Tucker

Thompson Coe

New Member since 3/29/11



GET YOUR NATIONAL DUES WAIVED!!

The "Engage 5" membership campaign is underway! Beginning March 1, 2011 and ending January 31, 2012, this campaign rewards the individual member who recruits 5 new members within the same membership classification. In other words, if you are a regular member who pays \$98 national dues then you must sign up five new members in that same classification. The new members must report you as their sponsor when they submit their application to NALS. Once all five new members have been recruited, the member must complete a Waiver of Dues Form (located on the nals.org website), listing all the new members and submit to the NALS Resource Center. After the form is received and new members confirmed, the recruiter will be notified and their national dues waived for the year (this excludes state and local dues).

If you are a Life Member or if the individual member's firm pays their dues, then NALS will give the member a \$98 credit voucher which can be used for conference registrations, store purchases, certification fees or WebEd seminars. The full face value of the voucher must be redeemed at the same time when submitted. No credit for unused amounts will be accepted.

Once you have Engaged 5 and your national dues have been waived, pay it forward. Tell the 5 members you recruited that they too can get the following year's dues waived if they sign up 5 new members. Let's spread the word about NALS and help grow our membership!

VENDOR THANK YOU!

Austin LPA appreciates *all* of its corporate sponsors and the support they provide our Association. There are times when our corporate sponsors go beyond expectations and we would like to give those sponsors extra kudos. In this edition, we would like to spotlight Gulfstream Legal and Valerie Avila for their generous support. *Thank you* Valerie and Gulfstream Legal for your sponsorship of Austin LPA! Gulfstream Legal can provide project management, attorney review, document coding, records retrieval and court reporting. Go to our Corporate Sponsors page at the end of The Verdict! for their contact information.

BIRTHDAY WISHES TO YOU!



Fay Jordan - November 21

Yvonne Reyes - November 22

Christina Mitchell - November 30

Yvette Lara - December 13

Lyn Braver - December 30

TOP 10 REASONS TO SMILE

SMILING is a great way to make yourself stand out while helping your body to function better. Smile to improve your health, your stress level, and your attractiveness. Smiling is just one fun way to live longer. Read about the others and try as many as you can.

😊 Smiling Makes Us Attractive

We are drawn to people who smile. There is an attraction factor. We want to know a smiling person and figure out what is so good. Frowns, scowls and grimaces all push people away -- but a smile draws them in.

😊 Smiling Changes Our Mood

Next time you are feeling down, try putting on a smile. There's a good chance your mood will change for the better. Smiling can trick the body into helping you change your mood.

😊 Smiling Is Contagious

When someone is smiling they lighten up the room, change the moods of others, and make things happier. A smiling person brings happiness with them. Smile lots and you will draw people to you.

😊 Smiling Relieves Stress

Stress can really show up in our faces. Smiling helps to prevent us from looking tired, worn down, and overwhelmed. When you are stressed, take time to put on a smile. The stress should be reduced and you'll be better able to take action.

😊 Smiling Boosts Your Immune System

Smiling helps the immune system to work better. When you smile, immune function improves possibly because you are more relaxed. Prevent the flu and colds by smiling.

😊 Smiling Lowers Your Blood Pressure

When you smile, there is a measurable reduction in your blood pressure. Give it a try if you have a blood pressure monitor at home. Sit for a few minutes, take a reading. Then smile for a minute and take another reading while still smiling. Do you notice a difference?

😊 Smiling Releases Endorphins, Natural Pain Killers and Serotonin

Studies have shown that smiling releases endorphins, natural pain killers, and serotonin. Together these three make us feel good. Smiling is a natural drug.

😊 Smiling Lifts the Face and Makes You Look Younger

The muscles we use to smile lift the face, making a person appear younger. Don't go for a face lift, just try smiling your way through the day -- you'll look younger and feel better.

😊 Smiling Makes You Seem Successful

Smiling people appear more confident, are more likely to be promoted, and more likely to be approached. Put on a smile at meetings and appointments and people will react to you differently.

😊 Smiling Helps You Stay Positive

Try this test: Smile. Now try to think of something negative without losing the smile. It's hard. When we smile our body is sending the rest of us a message that "Life is Good!" Stay away from depression, stress and worry by smiling.

By Mark Stibich, Ph.D.



SAVE THE DATE!

AUSTIN LEGAL PROFESSIONALS ASSOCIATION'S HOLIDAY BAZAAR & MEMBERSHIP DRIVE

WHEN: TUESDAY, DECEMBER 13, 2011

TIME: 10:00 A.M. – 2:00 P.M.

**WHERE: AUSTIN BAR, 7TH FLOOR,
816 CONGRESS, AUSTIN, TEXAS 78701**

**A LIST OF PARTICIPATING VENDORS AND MORE
DETAILS TO BE ANNOUNCED SOON.**

WE HOPE TO SEE YOU THERE!



AUSTIN LPA, INC. 2011-12 MONTHLY CALENDAR

July 2011

- 4 Independence Day
- 12 Lunch and Learn (Tenant/Landlord Issues)
Austin Bar Association (noon)
- 16-17 Region 6 Conference
Amarillo, Texas
- 22 Deadline to submit articles for The Verdict!

August 2011

- 1 Registration deadline for NALS certification exam on September 24, 2011
- 4 Business Meeting - Thompson Coe (noon)
- 8-12 The Verdict! distributed
- 9 Lunch and Learn
Austin Bar Association (noon)

September 2011

- 5 Labor Day
- 13 Lunch and Learn ("Black Robe Disease")
Austin Bar Association (noon)
- 23 Deadline to submit articles for The Verdict!
- 24 NALS certification exams (PP/PLS/ALS)
- 30 Texas ALP Fall Board Meeting
Waco, Texas

October 2011

- 6 Business Meeting - Thompson Coe (noon)
- 10 Columbus Day
- 11-14 The Verdict! distributed
- 13-16 NALS Education Conference and
National Forum B Cincinnati, Ohio
- 25 Lunch and Learn ("Lest We Forget")
Austin Bar Association (noon)

November 2011

- 3 Special Business Meeting – Thompson Coe (noon)
- 5 American Diabetes Walk
- 8 Lunch and Learn (Texas Lawyers Assistance)
Program) Austin Bar Association (noon)
- 18 Deadline to submit articles for The Verdict!
- 24 Thanksgiving

December 2011

- 1 Business Meeting - Thompson Coe (noon)
- 1 Call for Nominations for Austin LPA officers
- 5-9 The Verdict! distributed
- 13 Holiday Bazaar
- 15 MOY deadline to receive applications
- 15 Scholarship deadline to receive applications
- 25 Christmas
- 26 Holiday

January 2012

- 1 New Year's Day
- 1 Registration deadline for NALS certification exam on March 3, 2012
- 2 Holiday
- 16 MLK Day
- 20 Deadline to submit articles for The Verdict!
- 24 or Recognition Dinner for MOY/Scholarship
- 26 Recipients

February 2012

- 1 MOY/Scholarship Deadline to forward applications to Texas ALP
- 2 Business Meeting - Thompson Coe (noon)
- 6-10 The Verdict! distributed
- 14 Lunch and Learn (Federal Court update)
Austin Bar Association offices (noon)
- 14 Valentine-s Day
- 20 President-s Day

March 2012

- 3 NALS certification exams (PP/PLS/ALS)
- 13 Lunch and Learn (EEOC/ADA Regulations)
Austin Bar Association (noon)
- 16 Deadline to submit articles for The Verdict!

April 2012

- 9-13 The Verdict! distributed
- 10 Lunch and Learn
Austin Bar Association (noon)
- 19 Annual Meeting B Place TBD

NALS ONLINE Learning Center and WebEd Sessions; dates and topics vary; 8-9 p.m. CST
(for more information visit www.nals.org). For further information, forms, etc.,
please visit the association websites at www.austinlpa.org; www.texasalp.org; and www.nals.org.

If you have a posting for the Community News Page, please contact me at alexismontgomery@austin.rr.com.
Please remember, it is important that good communication occurs throughout our Chapter for our members to be
aware of what is occurring in our profession and what events are coming up.

2011-2012 Leadership Roster

Office	Name	Email Address
President	Vacant	
President Elect	Vacant	
Vice President	Trudy Rush	trush@thompsoncoe.com
Recording Secretary	Vacant	
Treasurer	Gail Johle	gjohle@lglawfirm.com
Corresponding Secretary	Mary Bernal	mbernal@lglawfirm.com
Director	Patti Heaney, PLS	pheaney@vbllp.com
Executive Advisor	Alexis Montgomery, PP, PLS, TSC	alexismontgomery@austin.rr.com
Committee	Chairperson	Email Address
Bylaws & Standing Rules	Meri Nelson, PP, PLS, TSC	mnelson37@austin.rr.com
Career Opportunities	Mary Bernal	mbernal@lglawfirm.com
Certification	Fay Jordan, PP, PLS, TSC	fjordan@georgeandbrothers.com
Financial Review	Alexis Montgomery, PP, PLS, TSC	alexismontgomery@austin.rr.com
Member of the Year	Melissa Newkirk Resa	newkirkm@qtlaw.com
Membership	Trudy Rush	trush@thompsoncoe.com
Nominations & Elections	Theresa Ann Alba, PLS	talba@brownmccarroll.com
Programs/CLE	Laura McCarty, PP, PLS	lmccarty@thompsoncoe.com
Roster/Communications	Patti Heaney, PLS	pheaney@vbllp.com
Scholarship	Yvette Lara Karen Mallios	ylara@lglawfirm.com kmallios@lglawfirm.com
Technology	Scotti Beam, PP	sbeam@cstrial.com
Parliamentarian	Alexis Montgomery, PP, PLS, TSC	alexismontgomery@austin.rr.com
The Verdict!	Alexis Montgomery, PP, PLS, TSC	alexismontgomery@austin.rr.com
Community Service	Vacant	c/o pheaney@vbllp.com
Recognition Event	Scotti Beam, PP	sbeam@cstrial.com
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